

## **PARTNERSHIP WITH PARENTS POLICY**

The nursery recognises that working in partnership with parents is of major value and importance to the nursery in enabling it to provide a happy, caring and stable environment for children and their parents. We aim to form good relationships with parents, so that information regarding their children (be it developmental, social or health related) can be exchanged easily and comfortably by nursery staff and parents.

Parents are allowed access to the nursery at any time during nursery working hours.

The list below shows ways in which we will try to achieve a strong working partnership with parents:

- 1. The Manager is always available for discussion with parents. Arrangements can be made for more private discussions at agreed times.**
- 2. Information provided by parents about their children will be kept confidential and treated on a strict need to know basis.**
- 3. Information regarding the children's activities throughout the day is always available to parents on a daily basis either by verbal communications or in the child's own records.**
- 4. Activities will be displayed in the nursery for parents to view/read.**
- 5. If we have any concerns about a child's well being during the day every effort will be made to contact the parents or their emergency contacts.**
- 6. When possible, to further encourage the children's development, parents will be asked to send in objects from the home, e.g. photographs, items for topic use.**
- 7. Periodically a newsletter will be published informing parents of any new developments and achievements of the nursery.**
- 8. Parents will be invited to parent evenings.**
- 9. Parents are requested to keep us informed of any changes to personal circumstances which may have an effect upon a child, e.g. change of address, telephone number, doctor, emergency contact number etc.**
- 10. Parents are also requested to keep us informed of any circumstances which could have an effect on a child's emotional well being, e.g. bereavement, separation or illness in the family.**